



**BOYS & GIRLS CLUBS
OF SOUTHEAST LOUISIANA**

Volunteer Application

Position Desired: _____ Today's Date: _____

Name: _____ Social Security #: _____
(Print) Last First Middle

Present Address: _____
Street City State Zip

How long have you lived there? _____ Years _____ Months Date of Birth _____

Home Phone: _____ Work Phone: _____

Application Statement

I authorize the Boys & Girls Clubs of Southeast Louisiana to investigate my driving record, my criminal record, and my credit history, and I understand that an investigative consumer report may be prepared whereby information is obtained through personal interviews with neighbors, friends, and others with whom I am acquainted. This inquiry would include information as to my character, general reputation, personal characteristics, and mode of living.

I grant the Boys & Girls Clubs of Southeast Louisiana authority to contact my previous and current employers and I authorize those employers to disclose the Boys & Girls Clubs of Southeast Louisiana all my records and other information pertinent to my employment with them.

I certify that all of the information that I provide on this application and in any interviews will be true and accurate. I understand that if I am approved to be a volunteer and any such information is later found to be false or misleading in any respect, I may be immediately dismissed.

Date

Applicant's Signature

Where did you learn about our volunteer opportunities? _____

Are you seeking to volunteer in order to satisfy court-ordered community service?

_____ Yes

_____ No

***** Skills and Experience*****

What sorts of hobbies, interests, and activities do you enjoy? _____

What is your occupation? _____

Do you have any friends or relatives working here? _____ Yes _____ No

If yes Name: _____ Relationship: _____

Have you ever pled guilty or "no contest" to a crime or been convicted of a crime? If yes, explain.

_____ Yes _____ No

Have you ever been arrested or charged with any alleged crime? If yes, explain.

_____ Yes _____ No

Have you ever been accused formally or informally or in a civil or criminal proceeding of any inappropriate conduct or behavior with a minor (any person below the age of 18)? If yes, explain.

_____ Yes _____ No

***** Preferences in Volunteering *****

Members of the Boys & Girls Clubs of Southeast Louisiana are ages 6 yrs. To 18 yrs. Which age groups would you most enjoy working with? Check as many as you would like!

_____ 6-8 year olds _____ 9-12 year olds _____ 13-18 year olds

Is there a particular type of volunteer work in which you are interested? Check all that apply to you.

- working one on one with a single child (within the club settings)
- Helping around the office in general
- Helping with administrative duties
- A variety of duties
- Working directly with a staff member as an assistant
- facilitating trainings or workshops with children
- No preference

***** Availability *****

This section will help determine the best days and times for your volunteer activity. Please mark all the days and times you will be available to volunteer.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Times Available							

***** Interest Inventory *****

This section will help you determine what volunteer activities you might like to participate in. Please check the area(s) that interest you. Check as many or as few as you like!

- Tutoring. Which subject? _____
- Sports Coach/Assistant Official. Which sports? _____
- Music Leader/Assistant. Which types? _____
- Arts & Crafts activity assistant/instructor
- facilitating trainings or workshops with children
- No preference
- listening to a child read
- assisting with fundraising
- Acting as a mentor for teens
- chaperoning a field trip
- Activities not listed above that I am interested in: _____
- Helping a child use a computer
- Playing board games
- leading a recreational activity
- Leading a discussion group
- Serving on a board

***** Commitment *****

What kind of a time commitment are you willing to make? Please check one.

- one time
- 6 weeks - 3 months
- 3 months - 6 months
- 6 months - 9 months
- 9 months - 1 year
- Days _____
- Weeks _____
- Months _____
- ongoing _____

***** Education *****

School Name & Location	Year Completed (circle one)	Diploma/Degree	Course of Study	Specialized Training, Skills, & Extracurricular Activities
Elementary	4 5 6 7 8			
High School	9 10 11 12			
College/University	1 2 3 4			
Graduate/Professional	1 2 3 4			
Trade or Correspondence				
Other				

***** Record of Current and Previous Employment *****

Identify your present and previous employers in chronological order with present or first employer listed first. Be sure to account for all periods of time including military services and any period of unemployment. If self-employed, give firm name and supply business references.

Employer Present to Previous	Employed	Title or Position	Reason for leaving
<i>Company:</i>	<i>From: (Mo./year)</i>		
<i>Address:</i>	<i>To: (Mo./year)</i>		
<i>City:</i>			
<i>State:</i>			
<i>Zip:</i>			
<i>Telephone Number</i>			
<i>Company:</i>	<i>From: (Mo./year)</i>		
<i>Address:</i>	<i>To: (Mo./year)</i>		
<i>City:</i>			
<i>State:</i>			
<i>Zip:</i>			
<i>Telephone Number</i>			

Have you ever been terminated or asked to resign from any job? _____ Yes _____ No

If yes, please explain the circumstances: _____

***** Personal References *****

List person who know you well (other than relatives and previous employers):

Name	Occupation	Address	Telephone Number	Number of Years Known

***** Driving Information *****

Do you have a current driver's license? _____ Yes _____ No

State _____ License # _____ Exp. _____

Has your driver's license ever been suspended or revoked? _____ Yes _____ No

If yes, please explain circumstances: _____

***** Emergency Information *****

In case of an accident or an emergency, whom should we contact?

Name: _____ Relationship: _____

Home Address: _____
Street City State Zip

Home Telephone: _____ Work Telephone: _____

Work Address: _____
Street City State Zip

I certify that all of the information that I have provided on this application is true and accurate.

Date

Signature of Applicant

